

**CITY COUNCIL OF AMADOR CITY
DRAFT, REGULAR MEETING AGENDA
THURSDAY, 18 July 2024
7:00 PM**

The agenda for this regular meeting is distributed to the City Council and posted in public locations in Amador City less than 72 hours prior to the meeting. Any pertinent documents related to Regular Agenda Items will be distributed to Council Members less than 72 hours prior to the meeting and available at City Hall during City Hall hours.

In-person participation by the public is welcomed. City Council Meetings will also be broadcast on the City's YouTube channel at: <https://www.youtube.com/@amadorcitycouncil>

Members of the public not attending in-person may submit written comments prior to the meeting by emailing their comment to the City Clerk at cityclerk@amador-city.com before 11:00 AM on the day of the meeting. Emailed public comments will be distributed to City Council and made part of the official record.

In compliance with the Americans with Disabilities Act, individuals may request disability-related accommodations by contacting the City Clerk before 11:00 AM on the Monday before the Council meeting. City Hall is wheelchair accessible.

1. MEETING CALLED TO ORDER

2. FLAG SALUTE/PLEDGE OF ALLEGIANCE - *Cash Jameson Unguez*

Leading City Council and the Amador City community in the Flag Salute and Pledge of Allegiance this evening is Cash Unguez, a soon-to-be fourth grade student.

3. ROLL CALL/ESTABLISH A QUORUM

Council Members Susan Bragstad, Bruce Sherrill, Anne Kel-Artinian, Sandy Staples

4. APPROVAL OF CITY COUNCIL REGULAR MEETING AGENDA 18 July 2024

5. PUBLIC COMMENT

Under provisions of the California Code, citizens wishing to address the Council for any matter not on the agenda may do so at this time. Please submit a completed Speaker Submittal Form to the City Clerk. Comments are limited to five minutes or less and speakers are requested to state their name/organization. Under provisions of the California Government Code, the City Council is prohibited from materially discussing or acting on any item not on the agenda unless it can be demonstrated to be of an emergency nature or an urgent need to take immediate action arose after the posting of the agenda.

6. PRESENTATIONS/PROCLAMATIONS/APPOINTMENTS/CORRESPONDENCE

6A. Letter of Invitation to Cash Jameson Unguez, 9 July 2024

7. CONSENT CALENDAR ITEMS

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

7A. Regular Meeting Agenda Minutes of 20 June 2024

7B. Financial-Fiscal Statement

8. ORDINANCES AND PUBLIC HEARINGS **NONE**

9. REGULAR AGENDA ITEMS

9A. DRAFT BUDGET FOR FISCAL YEAR 2024-25 *- Holly Groth/Sandy Staples*

Attachment: Letter from Mayor Sandy Staples

Recommended Action: Approve budget as presented by motion with Council vote.

9B. RESOLUTION NO. 628, authorizing the Amador City to place delinquent unpaid sewer bills on the 2024-25 tax roll. *- Sandy Staples*

Attachments: Resolution No. 628

Recommended Action: Approve resolution as presented by motion with Council vote

9C. RESOLUTION NO 629, authorizing Amador City to call for an Election *- Dave Groth*
Attachment: Resolution No. 629

Letter from Registrar of Voters

Recommended Action: Approve resolution as presented by motion with Council vote

9D. REPORT: Sewer Bill from Sutter Creek *- Sandy Staples/Dave Groth*

Attachments: Sewer Service Bill date 5 July 24

Notice: Public Hearing on Proposed Sewer Charges, 4/2024

Recommended Action: Request in-person meeting regarding lack of written notification to Amador City and invoicing of bill

9E. UPDATE: Status of City Hall/Old School House. *-Larry White/Sandy Staples*

Attachments: None

Recommended Action: none

10. ADMINISTRATIVE REPORTS AND COMMENTS

10A. CITY MANAGER'S REPORT AND COMMENTS

10B. CITY ATTORNEY'S REPORT AND COMMENTS

10C. MAYOR AND CITY COUNCIL MEMBERS' REPORTS AND COMMENTS

10D. PERMIT LOG

11. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

12. CLOSED SESSION *NONE*

13. ADJOURNMENT

The next regular scheduled City Council meeting is Thursday, 15 August 2024 at 7:00 PM

6A



CITY OF AMADOR CITY
INCORPORATED JUNE 2, 1915
California

Cash Jameson Unguez
PO Box 130
Amador City, CA 95601

9 July 2024

Dear Cash,

As Mayor of Amador City, I am writing to invite you to the City Council meeting on Thursday, July, 18, 2024, to lead the City Council and the community in the Flag Salute and Pledge of Allegiance. It will be an honor to have you, as a young Amador City resident, participating in the City Council meeting.

You are welcome to have your family and friends there.

I am looking forward to you joining us on Thursday at 7:00 PM.

Sincerely,

Sandy Staples
Mayor, Amador City
sandy.staples@amador-city.com
209.481.1513

P.S. Cash, you do not have to stay for the whole meeting (smile).

7A

CITY COUNCIL OF AMADOR CITY
MINUTES OF THE REGULAR MEETING
THURSDAY, JUNE 20, 2024

7:00 P.M.

- 1. MEETING CALLED TO ORDER**
- 2. FLAG SALUTE/PLEDGE OF ALLEGIANCE – LIZZIE GROTH**
- 3. ROLL CALL/ ESTABLISH A QUOREM – Council Members Susan Bragstad, Bruce Sherrill, Anne Kel-Artinian, Sandy Staples – Present**
- 4. APPROVAL OF CITY COUNCIL REGULAR MEETING AGENDA JUNE 20, 2024 – Bragstad moved, 2nd by Sherrill, approved unanimously**
- 5. PUBLIC COMMENT - Gary Brusatori reported there are three other neighbors involved in vacation of easement on O'Neil Alley. Input from Weber, Ghio & Assoc. has not been received. Mr. Brusatori is not interested in funding project by himself if no one else is interested.**
- 6. PRESENTATIONS/PROCLAMATIONS/APPOINTMENTS/CORRESPONDENCE**
 - a. Invitation to Lizzie Groth, June 14 , 2024**
 - b. Letter of support for Fuel-Break to Foothill Resource Management**
- 7. CONSENT CALENDAR ITEMS – a. Regular Meeting Minutes May 16, 2024, corrected to read “no later than October meeting” (9F), Special Meeting Minutes May 28, 2024, Financial Statements – Kel-Artinian moved, Sherrill 2nd, approved unanimously**
- 8. ORDINANCES AND PUBLIC HEARINGS – NONE**
- 9. REGULAR AGENDA ITEMS**
 - a. Resolution #625 – Measure K, 0.25% sales tax increase, Sherrill moved, second by Kel-Artinian, approved unanimously**
 - b. Resolution #626 – Mayor and Treasurer authorized to examine tax records and bring before council for discussion. Bragstad moved, 2nd by Sherrill, approved unanimously**
 - c. Resolution #627 - SBI – 2024-25 Substitute of projects. Crosswalk at Hwy 49 and Main Street, routine weed abatement. Bragstad requested solar panel be moved to face sun on Hwy 49 Speed Limit sign. Bragstad moved, 2nd by Sherrill, approved unanimously**
 - d. Update on ACRA proposal to provide maintenance for Amador City garden beds and Properties at 2 hours per week @ \$25 per hour for a total of \$200 per month. A suggestion was made that we request a contract or bid. Bragstad moved, 2nd by Kel-Artinian, approved unanimously. Kel-Artinian thanked Bruce Sherrill for his efforts in securing this.**
 - e. Proposal from Gutierrez Landscaping for clean-up of Amador Creek east from fence at Luxemburg property, west to and slightly beyond sewer pond. Proposal asked for \$6,300 to clear creek and stack debris, an additional \$1,000 to haul away debris with time frame of 3-4 Saturdays beginning as soon as possible while most weeds are still green. City Manager Groth reported CIRA funds could be allocated**

to this project because it is a mitigation of potential liability and as long as commitment made by June 30th and completed by end of calendar year. Kel-Artinian moved, 2nd by Staples to allocate CIRA funds, approved unanimously. Motion made by Bragstad that RFP be published with 1 week time limit, Sherrill 2nd, approved unanimously.

- f. Report on Amador County Animal Control charging for services – Amador City reports on average 3 stray animals per year. No action

10. ADMINISTRATIVE REPORTS AND COMMENTS

- a. CITY MANAGER'S REPORT – Striping for pickle ball court to be done by Jeff Campbell, then Notice of Completion can be recorded. Groth attended CIRA meeting.
- b. City Attorney Patrick Keene will have knee surgery July 8. Working on reimbursement from Broucaret for sewer main issue.
- c. Mayor and City Council Members' Reports and Comments – Fire Safe City cost versus benefit, post a meeting for Fire Wise issues discussion; ARSA dissolving. How can we be independent from Sutter Creek. Bragstad retiring from ACTC, Mayor Staples will assume responsibilities. Bragstad would like to remain involved with Bike Path project. We need representation on ACRA. No LAFCO meeting. OES emergency alert system in the works. Sutter Creek Fire Dept. will be assessing properties in Amador City for fire safety. They have finished assessment of Sutter Creek, siting 89 properties with 19 in compliance.
- d. Permit Log

11. Closed Session on July 18 agenda

12. Bragstad moved to adjourn at 8:25 p.m.

9A



CITY OF AMADOR CITY
INCORPORATED JUNE 2, 1915
California

15 July 2024

Re: Fiscal Year 2024-2025 Budget Message

Dear Councilmembers:

Presented to you at this City Council Meeting is the proposed Operating and Capital Improvement Program Budgets for the City of Amador City for the Fiscal Year 2024-2025. I appreciate the time and effort that has gone into the preparation of the budget from the City Treasurer.

The following core strategies provided focus for development of the budget.

- **Fiscal Stability:** Create a fiscally stable and sustainable government that can provide for and maintain a save community with high quality of life.
- **Maintain/Improve Quality of Life:** Provide and maintain vibrant public spaces, arts and cultural events and ensure a well-designed and protected City Infrastructure
- **Cultural and Economic Development:** Support a place for community and economic vitality that respects and reflects Amador City's historic identity.
- **Good Governance:** Embrace effective governance standards and strategies that encompass the basic characteristics and behaviors which enables them to effectively create a climate for excellence.

Factors that are estimated expenditures in the budget include the following:

- Old Grammar School Park:
 1. grant re-imbursement (~\$216,000) for the Old School Street park project
 2. estimated outlay of \$10,000-\$15,000 from general fund after reimbursement to complete the project
- Rehabilitation of the Old Grammar School after the fire in 2023:
 1. advanced reimbursement ~\$331,000 from the insurance company to cover immediate expenses
 2. expenses of ~\$148,500 for contractors and building remediation
 3. while much of the work will be covered under insurance, the plans are ongoing
- Public Art and Culture, a new line item under Community Promotion with a proposed budget of \$700, offers Amador City to apply for competitive grants and monies in the arts. It is

recommended that this be funded through Transient Occupancy Tax (TOT) funds. Staff will return to council with an accounting of those funds this summer and prepare recommendations for projects.

- Sewer services:

1. until 2023-2024, Amador City was dependent on ARSA (Amador Regional Sanitation Agency) and Sutter Creek, where Amador City pumped treated effluent to their secondary treatment pond. With the dissolution of ARAS, Amador City will become an entity-customer with Sutter Creek and awaits Proposition 218 notification of rate increases and how cost previously paid to ARSA will be embedded with the bill to Amador City, which as of July, reflected a 65% increase.

2. The end of year fiscal report for sewer service for 2023-2024 shows a net loss of \$59,443.95, primarily due to the unexpected replacement of equipment that pumped effluent from the Amador City primary treatment pond to the secondary treatment pond in Sutter Creek.

Factors that are not estimated as revenue in the budget include the following:

- Sales tax related to the passage of Measure K is not reflected in the budget. Sales tax revenue will not begin until the new calendar year and cannot be estimated at this time.

- Award letters related to LEAP grants have not been forthcoming for this fiscal year nor lasts'.

2024-2025 Fiscal Year Budget creates unique opportunities to continue and improve on services provided to our community and provide additional catch up on deferred maintenance items. We can all express appreciation to all City Employees who work diligently this year to keep the City providing a high level of service with limited resources. And, thank you to City Councilmembers for their support, direction, and continued diligence in providing quality, efficient service to the Citizens and visitors of Amador City.

Very truly yours,



Sandy Staples
Mayor, Amador City

9B

RESOLUTION NO. 628

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMADOR CITY AUTHORIZING THE PLACEMENT
OF DELINQUENT UNPAID SEWER BILLS ON THE 2024-2025 AMADOR COUNTY TAX ROLL**

WHEREAS, Sewer services are provided to the property owners of Amador City, and

WHEREAS, it is desirable to collect delinquent unpaid sewer bills in an efficient and effective manner, and

WHEREAS, some property owners have delinquent balances for sewer services provided to their property.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Amador City authorizes staff to place delinquent sewer balances upon the Amador County Property Tax Rolls for the 2024-2025 property tax year.

The foregoing resolution was duly introduced and adopted by the City Council of the City of Amador City at their regular meeting held July 18, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sandy Staples, Mayor

ATTEST:

Joyce Davidson, City Clerk

9C

RESOLUTION NO. 2024-~~629~~

A RESOLUTION OF THE CITY OF AMADOR CITY CALLING FOR AN ELECTION, REQUESTING CONSOLIDATION OF ITS CITY OF AMADOR COUNCILMEMBERS AND TRESURER WITH THE STATEWIDE PRESIDENTIAL GENERAL ELECTION, FILING A NOTICE OF ELECTION WITH THE REGISTRAR OF VOTERS, SUBMITTING AN INCUMBENT LIST AND TERMS OF OFFICE, REQUIRING THAT CANDIDATE'S STATEMENTS BE PAID BY THE CANDIDATE, CERTIFYING THE JURISDICTION'S BOUNDARY MAP, DETERMINING A COIN TOSS AS THE TIE-BREAKING METHOD, AUTHORIZING AMADOR COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION AND CANVASS THE RETURNS, AND EXPRESSING INTENT TO REIMBURSE AMADOR COUNTY FOR THE ACTUAL COSTS OF THE ELECTION.

WHEREAS, on July 18, 2024, the City of Amador City adopted Resolution 629, entitled "A RESOLUTION OF THE CITY OF AMADOR CITY, CALIFORNIA, CALLING AN ELECTION OF AMADOR COUNCILMEMBERS AND TRESURER TO BE HELD ON NOVEMBER 5, 2024, FOR THE PURPOSE OF ELECTING AMADOR COUNCILMEMBERS AND TRESURER and

WHEREAS, a Notice of Election must be filed with the Amador County Registrar of Voters specifying which offices are to be filled at this election; and

WHEREAS, the City of Amador City boundary map has not changed since the last election held in 12/15/2020; and

WHEREAS, Amador County intends to conduct a consolidated election on November 5, 2024; and

WHEREAS, the consolidation of elections may serve to reduce election expenses to taxpayers and may increase voter turnout; and

WHEREAS, a Candidate's statement, if desired, is to be paid by the Candidate; and

WHEREAS, the Amador County Elections Department must be Authorized to conduct the election and to canvass all returns; and

WHEREAS, Amador County should be reimbursed for the actual costs of the election; and

WHEREAS, a pre-determined tie-breaking method should now be designated to prevent any possible dispute as to the final outcome of the election; **NOW,**

THEREFORE, BE IT RESOLVED, that the City of Amador City does hereby, (1.) Call for an Election to be held to elect **Three (3) City Council Members and One (1) Treasurer;** (2.) Request that its Presidential General Election to elect **Three (3) City Council Members and One (1) Treasurer;** be Consolidated with the scheduled for **November 5, 2024;** (3.) File it is Notice of Election with the Registrar of Voters specifying the elective offices to be filled; (4.) Submit a list of incumbents and terms of offices; (5.) Require that a Candidate's Statement, if desired, is to be paid by the Candidate; (6.) Certify the current boundary map is without change since the last election; (7.) Sets a coin-toss as its tie-breaking method for this election with procedures as

previously established by **City of Amador City** Resolution **629** adopted in **July 18, 2024**; (8.) Authorizes Amador County Elections Department to conduct the election and canvass the returns; and (9.) Intends to reimburse Amador County for the actual costs of this election.

PASSED AND ADOPTED by the **City of Amador City** of the at a special meeting held on the _____ day of _____ 2024, by the following called vote:

AYES: (Title):

NOES: (Title):

ABSTAIN: (Title):

ABSENT: (Title):

APPROVED:

Title

ATTEST:
NAME, TITLE

BY: _____
(Title)

(SEAL)

APPROVED AS TO FORM:

(Title)

OFFICE OF

REGISTRAR OF VOTERS — Kimberly L. Grady

810 Court Street Jackson, CA 95642-2132 (209) 223-6465 elections@amadorgov.org



Joyce Davidson
PO Box 200
Amador City, CA 95601

Dear District Official:

This is a reminder that a portion of your district's governing board will be up for election at the **November 5, 2024 Presidential General Election**.

On or before **July 3, 2024**, the 125th day prior to the election, the district must file a Notice of Election with the Registrar of Voters specifying the elective offices to be filled at the upcoming election. A current district boundary map, certified by an official of the district, is also required and must be returned before **July 3, 2024**. [EC§10522](#)

Included with this letter:

- Incumbent List for your district, according to our records
- Notice of Election form for your use
- Resolution example
- Measure Information Packet

Please mark any corrections or changes on the Incumbent List and return it with the completed Notice of Election. Instructions for completion of the Notice of Election are given on the back of this letter.

Items you must return by **July 3, 2024**:

- Incumbent List with corrections and changes noted
- Completed Notice of Election form
- District resolution that includes: calling for the election, consolidating the election, whether the candidate or district pays for candidate statement, authorize the Election department to conduct and canvass the returns, reimbursement to county for election costs and a tie breaking method
- Current District Boundary Map (including division boundaries, if any), certified by an official of the district or a response indicating no changes since prior filing

Candidate filing forms must be picked up by the candidate or designated representative from the Amador County Election's Office, 810 Court Street, Jackson, during the filing period. Office hours are Monday through Friday, 8:30 a.m. to 4:30 p.m.

- Filing Period: Monday, **July 15, 2024** through Friday, **August 9, 2024** at 4:30 p.m.
- Extended Filing Period: Saturday, **August 10, 2024** through Wednesday, **August 14, 2024** at 4:30 p.m.

If an eligible incumbent does not file for his/her office by **August 9th** the nomination period for that office will be extended for anyone other than the incumbent. If an office is vacant, there will not be an extension.

A Notice of Election for each school or special district election will be published by the Registrar of Voters between 120 and 90 days prior to the election. The cost for the publication, as well as filing period preparation costs and election costs will be billed to the district. The district must pay upon receipt of the bill from the Registrar of Voters. [EC§10002](#)

If you have any questions or need assistance, please call the office at (209) 223-6465.

Kimberly L. Grady
Registrar of Voters

By: Shawnesti Machado, Chief Deputy Registrar of Voters

INSTRUCTIONS FOR COMPLETION OF THE NOTICE OF ELECTION:

OFFICE OF

REGISTRAR OF VOTERS — Kimberly L. Grady

810 Court Street Jackson, CA 95642-2132 (209) 223-6465 elections@amadorgov.org



- Print the incumbent's full name, give length of term and indicate office name and division number, if any. Regarding length of term: school districts and special districts that have made a mid-term appointment to an office, which normally would not expire until after 2024, must have that board member stand for election for a short two-year term. [EdC§5091](#) and [GC§1760](#)
- Indicate whether the board member may reside at large (anywhere in the district) or must live in a division to qualify and whether the candidate is elected by the voters at large (throughout the jurisdiction) or only by those voters in a particular division.
- The qualifications of the nominee may be obtained from the Principal Act or the law providing for the creation of the district or agency. Please list any qualifications, in addition to being a registered voter, in the space provided.
- Indicate whether Candidate Statements are to be paid for by the "candidate" or "district", based on the resolution your governing board adopted. Please provide a copy of the resolution.
- Any measure to be submitted to the voters must meet certain formatting requirements and is limited to 75 words on the official ballot. Please provide our office with a copy of the proposed wording for review prior to adoption of the resolution by the governing body.

If the district is considering placing a measure on the ballot please review:

- Instructions for Local Jurisdictions
 - Measure Calendar, and
 - Word Count Rules
- District Resolutions must include the following:
 - Call for the election. [EC§12102](#)
 - Consolidate Election (for statewide elections). [EC§10400](#)
 - Determine if the candidate must pay for the Candidate's Statement or the district will. [EC§13307f](#)
 - Authorize the Elections Department to conduct the election and canvass the returns. [EC§10411-10413](#)
 - Reimbursement of actual costs incurred by the County. [EC§10520](#)
 - How to break a tie (as adopted by your governing board). [EC§10351](#)

Notice of Election

OFFICE OF

REGISTRAR OF VOTERS — Kimberly L. Grady

810 Court Street Jackson, CA 95642-2132 (209) 223-6465 elections@amadorgov.org



November 5, 2024 Presidential General Election

City of Amador

The **Presidential General Election** will be held on Tuesday, **November 5, 2024**. The candidate nomination period opens Monday, **July 15, 2024** and runs through Friday, **August 9, 2024** at 4:30 p.m. If an eligible incumbent does not file for his/her office, the nomination period for that office will be extended to Wednesday, **August 14, 2024** at 4:30 p.m. for anyone other than the incumbent. If an office is vacant, there will not be an extension.

Please indicate the district's current office holders whose terms will expire at the end of **2024** year and any mid-term appointments that must stand for election to a 2 year term. Return this completed form, updated Incumbent List, District Resolution regarding Candidate Statement charges, Certified District Map to the Registrar of Voters before **July 3, 2024**.

INCUMBENT NAME (Full Name)	LENGTH OF TERM (2 years or 4 years)	OFFICE NAME	DIVISION / AREA # (If applicable)
SUSAN BRAGSTAD	4 yrs	CITY COUNCIL	AMADOR CITY
ANNE H. KEL-ARTINIAN	4 yrs	CITY COUNCIL	AMADOR CITY
OPEN SEAT	4 yrs	CITY COUNCIL	AMADOR CITY
HOLLY A. GROTH	4 yrs	TREASURER	AMADOR CITY

Candidate's qualifications:

☒ registered voter of district

☐ other: _____
Explain

Candidates must:

☒ qualify at large

☐ qualify by Division/Trustee Area

Candidates are:

☒ elected at large

☐ elected by Division/Trustee Area

Candidate's statements are:

☒ paid for by Candidate

☐ paid for by District

Enclose District Resolution making
Candidate Statement determination.

Measures:

☐ The jurisdiction will have a measure or measures on the ballot. (Please attach a sheet with the proposed wording.)

THE DISTRICT IS REQUIRED TO FILE A CERTIFIED DISTRICT BOUNDARY MAP OR A RESPONSE INDICATING NO CHANGES WITH THE AMADOR COUNTY REGISTRAR OF VOTERS NO LATER THAN **JULY 3, 2024**

Complete this section:

☐ There were changes to our district boundaries since the last district election

☐ An updated certified district boundary map is enclosed with this form

☐ An updated certified district boundary map was provided to the Registrar of Voters on _____

☒ No changes were made to our district boundaries since the last district election.

Dated: 7-2-24

Signature of Person Completing Form

David L. Groth - City Manager

Print Name and Title of Person Completing Form

P.O. Box 200 Amador City, CA 95601

Mailing Address

(435) 671-5754

Telephone

david.groth@amador-city.com

E-mail Address

9D

City of Sutter Creek18 Main Street
Sutter Creek, CA 95685

(209)267-5647

RECEIVED JUL 11 2024

Sewer Service Bill

Service Address	Billing Date	Due Date	Total Amount Due
Hwy 49	Jul 05 2024	Jul 20 2024	5,407.00
Amador City Po Box 200 Amador City CA 95601		LATE FEE To avoid a penalty, payment must be received on or before due date.	
		Account Number	Amount Paid
		AMA0027	

Payable To: **City of Sutter Creek**

Mail To: 18 Main Street, Sutter Creek CA 95685

In Person: M-TH 9:00am - 4:00pm or use after hours drop box.

Detach and return above portion with your payment. Retain lower portion for your records

City of Sutter Creek Sewer Service Bill

Service Address	Account	Rte/Srv	From	To	Due Date
Hwy 49	AMA0027	001-1261	07/01/24	07/31/24	07/20/24

Meter Reading(s)	
Prior Meter Read	00
Current Meter Read	00

Consumption in Gallon Units	
Usage This Period	00
Usage One Year Ago	N/A0
City of Sutter Creek	

Billing Charges	
Previous Balance	.00
Sewer Base	5,407.00
Total Current Charges	5,407.00
Total Amount Due	5,407.00
Receive your bill via email and/or pay your bill online through your checking account or with debit card. Auto pay option is available too! Go to www.cityofsuttercreek.org , click the PAY YOUR SEWER BILL ONLINE.	

As a public utility, our rates and the rules under which we
operate are regulated by the California Public Service Commission.

RECEIVED APR 22 2024

Sandy, FYI

City of Sutter Creek Sewer Utility

Notice of Public Hearing on Proposed Rates for Sewer Service Charges

June 3rd 2024 at 6 pm

Sutter Creek Community Center
18 Main Street, Sutter Creek, CA 95685

The City of Sutter Creek will hold a public hearing on a proposed rate schedule for Sewer Service Charges.

The City's Sewer Utility provides sewer collection, treatment and disposal services for over 2,000 residential and business accounts located within the City of Sutter Creek, Amador City, and parts of Amador County. The Sewer Utility collects and treats about 138 million gallons of wastewater per year at the City's wastewater treatment plant. These sewer services are essential to protecting public health and the environment and maintaining a high quality of life.

The City of Sutter Creek collects a Sewer Service Charge on each property that is connected to the City's sewer system. The City uses these funds to operate the collection and treatment systems, and to pay for effluent disposal.

WHY INCREASE RATES NOW?

The City conducted a rate study in 2019 that found that significant rate increases would be necessary in order to meet operating costs, increase re-investment in the aging sewer collection system and address the need for a new regional solution to treating and disposing of wastewater. At the time of the 2019 rate study, the sewer utility had not raised sewer rates since 2009. The 2019 study concluded that immediate rate increases would be needed in order to meet immediate financial deficiencies, and that additional rate increases would be needed in the future once the costs of the regional wastewater treatment and disposal solution were better understood.

In order to meet the on-going costs of operations, the continued re-investment in the aging collection system, and the anticipated cost of the upgraded wastewater treatment plant and discharge system, the City is proposing increases to the Sewer Service Charge over the next five years. Additional details regarding the operating costs and the capital spending

needs and spending plan are available in the 2024 Sewer Rate Study, which is available on the City's website.

HOW WERE RATES CALCULATED?

The proposed rates were calculated using methodologies that are aligned with industry standard practices for rate setting and all applicable laws, including California Constitution Article VIII D, Section 6 (commonly known as Proposition 218). The revenue requirements for the City Sewer Utility were based on a financial plan that integrated operational and capital funding needs (including the estimated cost of the future wastewater treatment plant project).

Residential customers are charged on a per-dwelling basis (measured in equivalent single-family units or "ESFUs"), which are the basic units of wastewater utility service and reflect the average volume and strength of flows from residential dwelling units. All residential accounts pay a Sewer Service Charge of one (1) ESFU per dwelling unit, while all other customers ("Commercial") are assigned an ESFU value based on the respective account's average daily winter water usage divided by 131 gallons (the estimated daily indoor water usage by residential accounts).

HOW MUCH OF AN INCREASE?

Under this proposal, rate revenue from the Sewer Service Charge will increase 45% on July 1, 2024, 20% on July 1, 2025, 9% on July 1, 2026, 9% on July 1, 2027 and 2% on July, 2028.

These significant rate increases are necessary in order to ensure that sewer ratepayers in Sutter Creek can be provided with reliable wastewater utility services.

Sewer accounts that have been vacant for a sustained period are permitted to request a reduced sewer charge. Such accounts must

demonstrate vacancy by giving evidence that water service has been shut off for at least 6 months. The Vacancy Rate is 68% of one (1) ESFU. This rate is based on the Sewer Utility's fixed costs.

For complete details, the 2024 Sewer Rate Study report is available at:
www.cityofsuttercreek.org.

For more information on proposed Sewer Service Charges, please call:

(209) 267-5647

or email: kdarrow@cityofsuttercreek.org

HOW TO PARTICIPATE

Proposition 218 establishes a protest process for the public to follow if they wish to oppose the rates.

Written protests on the proposed Sewer Service Charges must be received prior to the close of the Public Hearing on June 3, 2024 and may be hand delivered during the hearing, mailed or delivered to:

Karen Darrow
City Clerk
18 Main St. Sutter Creek, CA 95685

E-mail protests are not accepted.

Written protests on the proposed Sewer Service Charges must identify the owner(s) or tenant of the property and provide the property address. Only one protest per affected parcel will be considered. If written protests are presented by owners from a majority of affected parcels, the City cannot approve the proposed rate.

Please be advised that pursuant to Government Code Section 53759(d) there is a 120-day statute of limitation for any challenge to the new, increased or extended fee or charge.

The City of Sutter Creek is proposing a multi-year sewer rate adjustment schedule for all residential and commercial (non-residential) customers. The proposal will be considered by the City Council at a Public Hearing on June 3rd, 2024. If approved, the sewer rate adjustments will commence July 1, 2024. You are receiving this notification in compliance with California Constitution Article XIII C and D (commonly known as Proposition 218), which requires that all impacted property owner(s) are mailed notice of proposed rate increases at least 45 days prior to a public hearing.

Proposed Sewer Service Charge Rate Schedule

	Current	July 1, 2024*	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
ESFU Rate:	\$76.93	\$111.55	\$133.86	\$145.91	\$159.04	\$162.22
ESFU Rate Increase:	(na)	45.0%	20.0%	9.0%	9.0%	2.0%
Vacancy Rate:**	\$52.31	\$75.85	\$91.02	\$99.21	\$108.14	\$110.30

* The proposed rate increase replaces the 2% increase that was previously adopted for this date

** Based on 68% of standard ESFU rate, based on utility fixed costs. Vacancy rate goes into effect six months after notifying the City.

Your Sewer Service Charge pays to operate and maintain sewer collection and treatment infrastructure. The proposed Sewer Service Charges will help enable the City to provide reliable and dependable wastewater collection and treatment service while protecting our creeks, waterbodies and public health.