

**AMADOR CITY**  
**AGENDA OF THE MEETING OF THE CITY COUNCIL**  
**THURSDAY March 18, 2021 – 7:00 p.m.**

**SPECIAL NOTICE**

Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the March 18, 2021, meeting of the City Council of Amador City, California members of the public will be allowed to join Zoom Meeting.

Zoom information below.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Consent Agenda – Minutes of February 18, 2021, February 23, 2021, Financial Report
6. Public Matters Not on the Agenda – Discussion items only, no action to be taken. Any person may address the council at this time on any subject matter within the jurisdiction of the Amador City Council. Any item that requires action will be deferred to a subsequent council meeting. Five minute time limit.

Members of the public wanting to address the Council, either during public comment or for a specific agenda item, or both, are requested to send an email notification no later than 6:00 p.m. on the day of the meeting to [city.clerk@amador-city.com](mailto:city.clerk@amador-city.com). Public comment should identify the agenda item it seeks to address, and be limited to 300 words or less. Public comment will be read at the time such agenda item it references is called.

7. Public Comment
8. Public Hearing
  - A. Revised Design Review Ordinance – 15 Minutes
  - B. Sewer Rate Update – 15 Minutes
  - C. ACBCA Request – 15 Minutes
  - D. No Parking Signs – Update - Met with Sheriff and Fire Chief Dominic Moreno – 15 Minutes
  - E. Oak Knoll Cemetery - Request \$1,000 for repairs and Maintenance – 15 Minutes
  - F. Approve preparation of bid package for retaining wall at City Hall park

**Committees: Maintenance, ARSA, Air, Fire Dept., Culbert Park, ACTC, LAFCO, Homeless, Museum, Air BnB, ACBCA, Cemetery, Clean Up**

Meeting ID: 860 5375 6673

Passcode: 881458

One tap mobile

+16699006833,,86053756673#,,,,\*881458# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 860 5375 6673

Passcode: 881458

Find your local number: <https://us02web.zoom.us/j/khgZ1h1y75>

**AMADOR CITY**  
**MINUTES OF THE MEETING OF THE CITY COUNCIL**  
**THURSDAY February 18, 2021 – 7:00 p.m.**

**SPECIAL NOTICE**

Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the February 18, 2021, meeting of the City Council of Amador City, California members of the public will be allowed to join Zoom Meeting.

Zoom information to follow.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call – Kel-Artinian, Bragstad, Robinson, Smith, present, Marks absent
4. Approval of Agenda – Bragstad moved, 2<sup>nd</sup> by Robinson, approved unanimously
5. Consent Agenda – Minutes of 1-21-2021 – Bragstad moved, 2<sup>nd</sup> by Robinson, approved unanimously. Financial Statement to be approved next month.
6. Public Hearing
  - A. No Parking Signs – 5 minutes  
Attachment – Waiting for response from sheriff, probably in March.
  - B. AWA 2020 Urban Water Management Plan, May Meeting – Discussion – 5 minutes  
Attachment – Attorney Wayland to secure Urban Water Management Plan for review.
  - C. Design Review – 5 minutes – Recommended Approval – Discussion – 5 minutes  
Vote to Approve Break Even Brewery Retaining Wall – Concrete wall to have “board” pattern – Design Review committee approved. Aaron W. showed sample of wall. Bragstad moved to approve, 2<sup>nd</sup> by Robinson, approved unanimously.
  - D. Confirming Committee Assignments – Update – 10 minutes  
Attachment – Approved ...See attached
  - E. Sewer Update – 5 minutes – Running a deficit, need to raise rate, last increase was in 2016. Rate study required to be Prop. 218 compliant. Outside study could cost as much as \$25,000. Study should have escalation built in and identify fixed costs, capital improvements and time to recapture expenses. Decisions to be made re: 1) outsourcing study 2) leave in house 3) initiative measure. Grant Reynolds performed study in past. To place on November ballot City must have all info by July. Staff and Councilperson Robinson to look into election and fee for rate study.
  - F. Design Review Ordinance – 20 minutes – Type of item to be discussed – Ray Brusatori, James Monday, Susan Bragstad and Russ Robinson held a workshop re: Ord. 169 and concluded it was satisfactory with possible few changes. Make up of Design Review Committee should be 2 Council Members and 3 from public at large. Bragstad suggested Ord. 169 be fine tuned and repeal all previous Resolutions and Ordinances. One new inclusion to 169 would be to allow steel troweled stucco for exterior finish.

- G. **City Hall Retaining Wall – 10 minutes – To be discussed – Preliminary drawing attached – Portion of retaining wall collapsed in January. City working with PARSAC, city engineer, Weber, Ghio and Assoc., and attorney Greg Wayland. Short term mitigation measures: 1) shore up wall to prevent further collapsing, 2) remove debris from adjoining property. Larry White and Mat Ospital will hire initial work to be done. Motion made to remove debris and shore up wall by Smith, 2<sup>nd</sup> by Bragstad. Approved unanimously. Council asked to grant Mayor Kel-Artinian authority to spend \$10,000 for debris removal and shoring up of approximately 20 feet of wall and to work with city engineers. So moved by Smith with second by Bragstad, approved unanimously .**

**Committees: Maintenance- Gate and fence fixed for \$200, leaf blower purchased, downtown bathrooms being worked on, ARSA- no meeting, Air – Kevin and Aaron met re: EVC being installed at their location at 14141 Main St. with \$5,000 grant - , Fire Dept – Location of no-parking signs within city., Culbert Park - Greg Wayland and Jeff Campbell meeting re: plans and will be coming to an understanding, Robin Peters to help with engineering, Jeff Campbell would like a faster time line; ACTC – Nothing; LAFCO – creating service district for SCFD; ACRA – meeting in March; , Homeless-property where homeless can camp safely, Museum- nothing; Air BnB- nothin; ACBCA – Allison Kelley new President, Cemetery – clean up section of Oak Knoll**

**AMADOR CITY**  
**MINUTES OF OF THE SPECIAL MEETING OF THE CITY COUNCIL**  
**TUESDAY February 23, 2021 – 6:00 p.m.**

Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the February 23, 2021, Special Meeting the City Council of Amador City, California members of the public will be allowed to join Zoom Meeting.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Kel-Artinian, Bragstad, Robinson, Smith, present, Marks absent
4. Approval of Agenda -
5. Public Hearing
  - A. Approve work estimate for wall shoring and debris removal and adopt a resolution for emergency expenditure. Smith moved to approve work estimates and to adopt a resolution for emergency expenditure, Robinson 2<sup>nd</sup>, approved unanimously.
  - B. Resolution # 582 – Adopt a Resolution authorizing emergency expenditures – Smith moved to approve Resolution #582 to make emergency expenditure, 2<sup>nd</sup> by Robinson, approved unanimously.

Mayor Kel-Artinian to touch base with Larry White and Mat Ospital on how to proceed.

Wunschel to sign contract and to meet with the Lyons. Wunschel estimates 2 days for debris removal, 1 day for shoring up, with 3 or 4 people per day.

Larry White to work on bid packet for wall reconstruction, will advertise for bids, hold pre-bid meeting then to Council for approval.

## DESIGN REVIEW ORDINANCE #169 REV. ✱

WHEREAS, Amador City Ordinance # 163 previously adopted by the City of Amador City provided that the City of Amador City by resolution, a set of specific Design Review guidelines enumerating the elements of Design Review considerations, presentation requirements, and the application process, and

WHEREAS, The City Council of Amador City has determined, after considerable input from its Citizens, and a committee formed thereof, that specific guidelines concerning Design Review should be established by Ordinance, rather than by resolution, and

WHEREAS, the purpose of this Ordinance is to establish design review specifics which apply to all new buildings and exterior remodeling. The within Ordinance is devoted to identifying a specifying characteristics of Amador City's historic building stock which the City of Amador City and its citizens wish to protect and promote, and

WHEREAS, the within ordinance is ordained and in place to insure that all applicants for building permits for new construction and exterior remodeling early in the design process of these important historic patterns, as well as to provide specific guidelines which said applicants must follow, and

WHEREAS, the ordinance has been established because of the fact the residents and property owners of Amador city are concerned about preserving and enhancing both the beauty and the natural environment of the community of Amador City. Further, the community of Amador City is proud of its heritage, and the economy is dependent on the tourism industry. Recognizing that the atmosphere and values of the community can be protected through management of exterior building appearance of its new construction and exterior remodeling, the City has established and implemented various design guidelines, while also preserving flexibility for property owners to build and or remodel according to their individual needs, and

WHEREAS, the object of this Ordinance is:

- to preserve the character of existing historic structures
- to encourage the use of forms and materials which are consistent and compatible with Amador City's pattern of existing historical structures
- And to expedite the design review process

**THE CITY COUNCIL OF THE CITY OF AMADOR CITY DOES HEREBY ORDAIN AS FOLLOWS:**

### **Section 1. Repeal of Ordinance No. 163**

Previously adopted Ordinance No. 163 is repealed. Resolution #453 is superseded and replaced by this Ordinance. Amador Municipal Code Section 17.72.060, to the extent it is in conflict with this ordinance, is herein amended to conform to this Ordinance. Changes to design review standards and procedures may hereafter be enacted by means of resolution.

### **Section 2. Application of Ordinance to all construction and alterations**

The provisions of this ordinance apply to all construction and alteration work within the City of Amador City which affect the exterior appearance of a structure or property. No construction or exterior alteration of any property within Amador City, with or without required permits, shall be approved until the plans for said construction or alteration have been reviewed by the Design Review committee and approved by the City Council.

Additionally, no presently existing building situated within the city limits of Amador city shall be torn down, demolished, partially demolished or otherwise destroyed except upon review of the Design Review Committee and final action by the City Council.

### **Section 3. Design Review Process**

To expedite the Design Review Process, it is highly recommended that the applicant obtain a copy, and follow, the Design Review Ordinance before consulting an architect. Upon request an application form is available from the Amador City Clerk at the Amador City Hall to prepare a presentation for the Design Review Committee (DRC) in accordance with the form.

The meeting with the Design Review Committee will be recorded for future reference. The DRC will meet as a group and go over all the issues on the application form with the applicant. Where issues do not comply with the application's requirements, the applicant must make any additions, corrections or modifications to the project. Then, when the applicant has made the project compliant with all items on the application, the DRC will then recommend to the Amador City Council: "approve as submitted or denied because of specifically stated reasons. If denied, the applicant will receive a written copy of the reasons for denial. The applicant does have the right to appeal the denied application to the Amador City Council and ask for variances to the specifically stated DRC reasons for denial.

Further, once the plans have been approved, if there are any changes which occur during the construction process, or alterations during or after construction which change the use or design of the building or vary from the applicable ordinances in the Amador City Municipal Code as referred to in this Ordinance, further review and approval will be required by the DRC as well as the Amador City Council.

### **Section 4. Design Review Considerations.**

#### **A. Every plan submitted to the DRC must be in accord with the following:**

Uniform Building Codes as set forth in the Amador City Municipal Code Chapter 15.04.

State Historical Preservation Code as set forth in the Amador City Municipal Code Chapter 15.12.

Historical Building Preservation as applicable as set forth in the Amador City Municipal Code Chapter 15.16.

Landscape Ordinance as set forth in the Amador City Municipal Code.

Zoning Requirements as applicable as set forth in the Amador City Municipal Code Chapter 17.

## B. Location On Site

All structures, driveways and retaining walls should be positioned as to minimize the removal of mature trees and preserve the natural topography. Installation of underground utilities is encouraged.

## C. Building Requirements

All structures follow the Uniform Building codes as set forth in the Amador City Municipal Code 15.04 and the Amador City Zoning Ordinance as set forth in the Amador City Municipal Code Chapter 17 and be compliant with the Amador City Design Review Ordinance herein.

## ~~D. Component Forms.~~

~~The photographs attached hereto generally identify the forms and mode which should be used to preserve the historic character of Amador City for the basis of new construction and remodeling.. (See Attached Photographs) Exhibits 1, and 2 attached hereto and herein incorporated by reference.~~

## D. ~~Ex~~ Exterior Materials

Modern or engineered that meet the architectural and design criteria are appropriate.

|                  | <del>APPROVED</del> Recommended                                                                                               | Recommended<br>NOT <del>APPROVED</del>                           | * |
|------------------|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|---|
| Roofs:           | Plain or corrugated metal<br>40 year composition<br>Solar Tiles                                                               | Tile                                                             |   |
| Siding:          | Board and batten<br>Horizontal siding<br>Corrugated metal<br>Brick or Stone<br>steel knowelled plaster                        | Vinyl or aluminum<br>Concrete block,<br>slump-stone<br>or stucco | * |
| Doors & windows: | Vertically rectangular,<br>proportional scale<br>Single or double hung                                                        |                                                                  |   |
| Color:           | Exterior colors of the structure, as well as retaining and garden walls and fences should blend with, and/or compliment their |                                                                  |   |

surroundings. Pallets should be simple

**F. Landscaping:**

See and follow, as closely as possible, Ordinance # 168, available from the city clerk.

**G. Retaining walls:**

Exposed aggregate lightly tinted  
to look aged (black or dark gray)  
Stacked stone walls  
Stone walls  
Plastered block

Allen blocks

**H. Fences:**

Front yards and views to the front of the house should maintain a sense of openness.

**I. Lighting:**

Exterior lighting should be designed without creating unnecessary glare: *Lighting to face downward.*

**J. Porches:**

Houses must have porches similar to those photographs attached herein.

**K. Roof Pitch:**

Nothing in this section shall be interpreted as to discourage use of "false front" on commercial buildings in the business district.

**All roofs** except for porches, shed roofs as a part of the main building, and roofs of minor out-buildings shall not exceed 12 in 12 nor be less than 6 in 12.

**Porch roofs** should either closely match, or be obviously less than that of the structure's main roof. They shall not exceed 4 ½ by 12 nor be less than 1 in 12.

**Shed roofs attached to the main building** should either closely match or be obviously less than that of the main roof of the building. They should not exceed 6 in 12 nor be less than 1 in 12.

**Roofs of minor out-buildings** (free-standing), not including garages, shall not exceed 8 in 12 nor be less than 2 ½ in 12.

**L. Building Height:**

Building height is limited to 30 feet for residential and 35 feet for commercial.

**Section 5**

**Timing :** Design Review approval shall be valid for 24 months. If construction has not begun prior to the 24<sup>th</sup> month, reapplication for design review is required.

**Section 6.**

**Validity:** If any part of this Ordinance is found for any reason to be invalid, it shall not affect the remaining parts of the ordinance

**Section 7.**

This Ordinance shall be effective (30) days from and after the date of its final passage

**ADOPTION:** The foregoing Ordinance of the city of Amador City was duly passed and adopted by the Council of the City of Amador on the 21st day of April, 2011 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**Subject:** Agenda Item: Oak Knoll Cemetery  
**From:** bruce.smith@amador-city.com  
**Date:** 3/14/2021, 12:02 PM  
**To:** city.clerk@amador-city.com

Hi Joyce,

Can we please add to the agenda to approve the spending of up to \$1,000 for maintenance and repair at Oak Knoll Cemetery. We have a Headstone that rolled and will need a professional to prop back up and cement it. I have attached two photos of the headstone. I assume that we do not have coverage for repairs in our insurance.

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Cheers,

Bruce Smith

Amador City Council Member

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