



CITY OF AMADOR CITY
INCORPORATED JUNE 2, 1915
California

APPLICATION FOR SPECIAL EVENT

An application must be filed with the City Clerk for any gathering, event, activity or parade on any city street, and/or any publicly owned property, a minimum of 60 days prior to the event.

1. Name of Event: _____
2. Purpose of Event: _____
3. Location Description (also attach a map showing route or exact location): _____
4. Date of Event: _____ Time of Event: _____ to _____

Sponsoring Organization: _____ Day Phone #: _____
(attach by-laws and proof of non-profit status)

5. Applicant Name: _____
Address: _____ City: _____
Day Phone #: _____ Position/title in above organization: _____

6. Alternate Name: _____
Address: _____ City: _____
Day Phone #: _____ Position/title in above organization: _____

7. Person in Charge at the Event: _____
Day Phone #: _____

8. Anticipated size or number at the event, please explain in detail: _____
9. Special Needs of your event (music, PA system, animals, rides, entertainment, etc.): _____
10. Indicate which of the following will be served: food ☐ beverage ☐ alcohol ☐

YOU ARE RESPONSIBLE TO MEET ALL STATE & COUNTY HEALTH CODES
YOU ARE RESPONSIBLE FOR SECURING APPROPRIATE ABC APPROVALS IF ALCOHOL IS TO BE SERVED.

11. Security Provided for the event: _____
12. Clean Up Plans: _____
13. Comprehensive general liability insurance coverage provided by: _____

WITH THE CITY OF AMADOR CITY NAMED AS ADDITIONAL INSURED.

14. Limits of Liability: _____
15. Other Comments: _____

Applicant's Signature

(209) 267-0682 P.O. BOX 200 AMADOR CITY, CALIFORNIA 95601